DRMO GenComm Login Request Form

Chapter II, page 3			
1a. Name of department/agency/organization			
1b. Requesting user name			
. 0			
1c. Last 6 digits of user's SSN	1d. Work phone number	1e. E-mail address	
1f. Fax number (if available)			
2. Identify system resources/application being requested.			
DRMO DAISY HP GenComm access to DRMO			
3. Previously assigned DLA logo Generating activities)	on identifiers, if any. (this w	ill be "none" for	most non-DLA
4. Statement justifying why the a	access is needed.		
Access is needed to commence sheet information.	electronic turn-in of 1348-	1A and hazard	ous waste profile
5. Any level of clearances for classified Federal Government information that user might have.			
GenComm information is uncl	assified		
6a. User Signature		Date	Phone
6b. User's Supervisor Signature (or other authority)		Date	Phone

ENCLOSURE 3 CHAPTER II DRMS-I 6050.1

7. Submit the request to ISSO at the following mailing address:

Defense Reutilization and Marketing Service Federal Center, ATTENTION: DRMS-DDS Security 74 Washington Avenue North Battle Creek, MI 49017-3092

FAX: 616-961-4115

Note: Once the login is received, DoD Generators are responsible for:

1. Review user access requests and assure the requests are relevant to meeting assigned duties.

E-mail: s9d3100@drms.dla.mil

- 2. Periodically review established user accesses to assure accesses are still needed.
- 3. Retain current user access request records, and any other records addressing user change/delete actions.